

**Table of items considered by the Forward Plan Select Committee  
2004/05 and 2005/06**

| <b>Title of Report</b>   | <b>Date of Request by FPSC</b> | <b>Date Item went to FPSC</b> | <b>Presenter (Officer/ Lead Member)</b> | <b>Outcome</b>  |
|--|--------------------------------|-------------------------------|---|---|
| Youth & Community Centres Review - Update  | 10/5/2004                      | 1/6/2004                      | Marcus Perry                            | More comprehensive update to be included in report to Exec on 12/7/2004   |
| Council Tax Local Discounts  | 10/5/2004                      | 1/6/2004                      | Lawrence Knight                         | Committee favoured second option.   |
| Chesterfield House – Floors 5 & 6  | 10/5/2004                      | 1/6/2004                      | Marcus Perry                            | Noted   |
| South Kilburn Masterplan AND South Kilburn Masterplan Effect of Impact Assessments | 10/5/2004                      | 1/6/2004                      | Martin Cheeseman                        | Exec to consider approving the Masterplan and the Effect of Impact Assessments reports, community developments should be concurrent with the housing developments from the outset in a strategic approach that ensures that the needs of all residents are addressed  |
| Environment Capital Programme Scheme Approval & Parks Capital Spend                | 10/5/2004                      | 1/6/2004                      | Cllr Jones                              | Noted   |
| Draft Air Quality Action Plan  |                                | 10/05/04<br><br>28/07/04      | Cllr Jones / Yogini Patel               | Resolved that (i) the verbal update on the draft Air Quality Action Plan be noted; (ii) that an update report on the draft Air Quality Action Plan be presented to a future meeting of the Forward Plan Select Committee; and (iii) that an update report on the issues regarding Neasden Goods Yard be presented to a future meeting of the Forward Plan Select Committee. Request for further update made on 28/07/05 (see below) |
| Transport Grants to Voluntary Organisations  | 10/5/2004                      | 30/6/2004                     | Cllr Fox                                | a written report be circulated to the Select Committee detailing the reasons why voluntary organisations had/ had not met the criteria for funding  |

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| Parks Strategy/ Sports Pitch Strategy/ Sports Strategy                          | 10/05/04  | 17/11/04  |                             | Deferred until 17/11/04 meeting at which time the Revised Park Strategy for Brent 2004–2006 & a Development Plan for Allotments2004–2008 report was considered by FPSC       |
| Supplementary Planning Guidance Notes: Design Statements and Affordable Housing | 10/05/04  | 1/06/04   | Ken Hullock                 | Request for an information update on the report and an outline of any further developments to the meeting on 30 <sup>th</sup> June 2004.                                     |
| Education Capital Budget 2004/05  |           | 10/05/04  | Cllr Lyon / Nitin Parshotam | Noted. The Lead Member confirmed that the final report would be circulated to all Members of the Forward Plan Select Committee for information.                              |
| Youth Service (part of What Young People Want BVR)                              | 10/5/2004 |           |                             |  |
| Proposed Grant of Lease to Brent PCT former nurseries at Crouch Road NW10       | 1/6/2004  | 30/6/2004 | Marcus Perry / Cllr Kagan   | Noted  |
| School Meals Contract   | 1/6/2004  | 30/6/2004 | John Christie               | that an update on the issues identified through the discussion be presented to the Select Committee at its meeting in September 2004 (outstanding or informally circulated?) |
| Affordable Housing Supplementary Planning Guidance Note                         | 1/6/2004  | 30/6/2004 | Ken Hullock                 | Noted  |
| Forced Marriages  | 1/6/2004  | 30/6/2004 |                             | Consideration of briefing note deferred until Sep 2004   |
| Best Value Review of Sports Service   | 30/6/2004 | 28/7/2004 | Gerry Kiefer                | It was suggested that Members of the Select Committee be informed of the take up rates of holiday sports schemes both within the Education and Environment Services' areas   |
| Youth and Community Centres Review  | 30/6/2004 | 28/7/2004 | Marcus Perry                | that a further update on the Community Centres' Review be submitted to the Select Committee at its meeting on 28 <sup>th</sup> September 2004                                |
| Children Bill   | 30/6/2004 | 28/7/2004 | Cllr Lyon                   | That a further update on the Community Centres   |

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|  |           |                       |   | Review be submitted to the Committee in September  |
| Personalised Disabled Parking Spaces                               | 30/6/2004 | 28/7/2004             | Satnam Sahota                               | Noted  |
| Re-tendering of the Parking Contracts                              | 30/6/2004 | 31/8/2004             | Keith Balmer                                | Further details would be sought from the Director of Transportation and fed back to Members of the Select Committee  |
| Connexions Service   | 28/7/2004 | 30/06/04<br>31/8/2004 | John Christie<br>Marianne Locke / Cllr Lyon | Noted<br>Members noted the report before them and thanked the Lead Member and Marianne Locke and for their attendance at the meeting   |
| Proposal for creating a new voluntary aided Islamic Primary School | 28/7/2004 | 31/8/2004             | Cllr Lyon                                   | Members of the Select Committee were advised that whilst the desired outcome was to approve the proposals, if the financial risks to the Council for full funding were evident then the Executive would reluctantly have to defer transfer to 2005/06  |
| Forced Marriages   | 28/7/2004 | 31/8/2004             | Janet Palmer                                | Members noted that the protocol and procedure would be presented to the Executive once they had been approved by the Area Child Protection Committee in October 2004   |
| Draft Air Quality Action Plan                                      | 28/7/2004 | 28/9/2004             | Cllr Jones / Yogini Patel                   | Further details about the GLA and DEFRA's concerns to be fed back to Members of the Forward Plan Select Committee. Members be advised as to when the Draft Air Quality Action Plan report might be presented to the Executive. A further briefing note to be presented to the Select Committee in advance of the report being presented to the Executive |
| Kingsbury Pool: Wiggins vs Brent legal action                      | 28/7/2004 | 31/8/2004             | Marcus Perry                                | that the status of the report be clarified following formal settlement of the case   |
| Authority to award contract for Sure                               | 28/7/2004 | 31/8/2004             | Janet Palmer /                              | It was acknowledged that the concept should be   |

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| Start Roundwood project at sites in Curzon Crescent and Longstone Avenue NW10 |           |           | Cllr Fox                   | expanded across the Borough rather than being limited to the most deprived areas. Members were advised that parents had been considerably involved in and committed to the proposal from the outset  |
| Public Library position statement   | 28/7/2004 | 31/8/2004 |                            | Noted  |
| Wembley Market Street Trading Special Fees                                    | 28/7/2004 |           |                            |  |
| Progressing Town Centre Management in Brent                                   | 28/7/2004 | 31/8/2004 |                            | Noted  |
| Pavilion at Neasden Recreation Ground   | 28/7/2004 | 28/9/2004 | Cllr Jones                 | Members noted that the outcome was not yet known but acknowledged that it was unlikely that the group would be able to manage the site due to financial constraints and a lack of business experience. Consequently, it was now possible that the Pavilion would be demolished as the building was boarded up and dangerous and previous attempts at tendering had been unsuccessful |
| Local Implementation Plan   | 28/7/2004 | 28/9/2004 | Phil Rankmore / Cllr Jones | Noted that approximately 80 items had to be included in the Plan and that whilst there was little time to prepare the document, the majority of documents that fed into the Plan had already been produced. Members were advised that consultation would be undertaken with the Borough in the near future and that this could potentially become a contentious issue                |
| Wembley Stadium Event Day Parking Controls                                    | 28/7/2004 | 28/9/2004 | Phil Rankmore / Cllr Jones | Select Committee advised that a special meeting of the Highways Committee would take place on 28 <sup>th</sup> October 2004, to update Members of the Committee about the outcome of the consultation process that had been undertaken regarding event day parking   |

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| Youth and Community Centres Review                          | 31/8/2004 | 28/9/2004  | Marcus Perry                    | Members of the Select Committee advised that a more detailed report would be presented to the Executive on 11 <sup>th</sup> October 2004   |
| Ninth London Local Authorities Bill                         | 31/8/2004 | 28/9/2004  | Helen Keep                      | Details about the response from Community 8 regarding management of the Pavilion at Neasden Recreation Ground be provided to Members.  |
| Brent Civic Crime, Disorder and Misuse of Drugs Audit       | 31/8/2004 | 26/10/2004 | Cllr Beswick                    | Noted  |
| One Stop Shop Annual Performance Report for October 2003/04 | 31/8/2004 | 26/10/2004 | Cllr Coughlin                   | Noted  |
| Draft Air Quality Action Plan                               | 28/9/2004 | 26/10/2004 | Yogini Patel / Cllr Jones       | Members stressed the need to ensure that ongoing work would be undertaken with regard to the action plan to identify effective ways to reduce air quality pollution across the Borough. It was felt that the impact of the Air Quality Action Plan on the Borough should be investigated further by a suitable Scrutiny Task Group, which should liaise with associated partners and agencies such as Transport for London (TfL) and consider air quality issues such as those affecting the North Circular Road |
| Paul Daisley Hall Charges Increases                         | 28/9/2004 | 26/10/2004 | Bernard Diamant / Cllr Coughlin | Noted  |
| Civic Centre Project  | 28/9/2004 | 26/10/2004 |                                 | Update rescheduled for November meeting (see below)  |
| Retendering of Leisure Management Contract – Draft          | 28/9/2004 | 17/11/2004 | Sue Harper / Cllr Jones         | Noted  |

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| Speculation   |            |            |                                |  |
| Civic Centre Project  | 26/10/2004 | 17/11/2004 | Phil Newby /<br>Cllr Coughlin  | the project is a long term undertaking which requires all party commitment   |
| Draft Air Quality Action Plan   | 26/10/2004 | 17/11/2004 | Cllr Jones                     | Members noted that this was a particularly complex issue involving different organisations and agencies but that a further report would be available early next year and Members would be kept updated   |
| Copland School – Sale of Land   | 26/10/2004 | 17/11/2004 | Robert Lee                     | Negotiations were currently underway to ensure maximum returns for the Council as well as ensuring suitable provision and redevelopment of the sites for schools.  |
| Revised Park Strategy for Brent 2004–2006 & a Development Plan for Allotments 2004–2008 | 26/10/2004 | 17/11/2004 | Sue Harper /<br>Cllr Jones     | Members noted that this would involve other groups and/or associations that were interested in the development of open spaces across the Borough   |
| Public Toilet Strategy  | 26/10/2004 | 17/11/2004 | Neal St. Lewis /<br>Cllr Jones | report unlikely to be presented to the Executive until February 2005   |
| Children and Young Peoples Local Preventative Strategy                                  | 26/10/2004 | 17/11/2004 | Cllr Fox /<br>Janet Palmer     | Chair queried whether this item would be placed on the Work Programme for consideration by the Social Care Scrutiny Panel and asked that this recommendation be put before the Scrutiny Management Board if the item did not already feature on the Social Care Panel's Work Programme |
| Adoption and Permanency Policy  | 26/10/2004 | 17/11/2004 | Cllr Fox /<br>Janet Palmer     | The Management Board to be asked to consider a request by the Forward Plan Select Committee for the LPS to be placed on the Work Programme of the Social Care Scrutiny Panel, if not already included on the programme   |
| Dollis Hill House: Proposals for its restoration & adaptation into a                    | 17/11/2004 | 5/1/2005   | Marcus Perry                   | Noted that the cost implications of the development were significant but that the PCT was happy to take  |

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| health centre and facility for the community   |            |                        |                             | the project on with the support of English Heritage.   |
| Youth & Community Centres:<br>Further update reports on Mahogany Arts & the Pakistan Workers Association | 17/11/2004 | 5/1/2005               | Marcus Perry                | Members would be updated in the future regarding this matter   |
| Salisbury Road Car Park Site:<br>Proposed Sale   | 17/11/2004 | 5/1/2005               | Marcus Perry                | Noted  |
| Corporate Equality Policy and Action Plan  | 17/11/2004 | 5/1/2005               | Tracy Walters / Cllr D Long | A letter to be sent to all Members of the Executive outlining the Select Committee's comments about effective implementation of the policy and action plan by ensuring that all reports to the Executive include suitable Impact Needs / Requirements Assessments. The Select Committee's comments to be taken into consideration before final publication of the Corporate Equality Policy and Action Plan. |
| Children Act – Establishment of a Children and Families Department in Brent – follow up report           | 5/1/2005   | 2/2/2005               | Dr Krutika Pau / Cllr Fox   | Noted  |
| Annual Workforce Monitoring Report   | 5/1/2005   | 2/2/2005               | Val Jones / Cllr D Long     | Noted  |
| <b>Approval of Enforcement Policy</b>  | 5/1/2005   | 1/06/05<br><br>8/09/05 | ??<br><br>----              | Briefing note received outlining status of policy which had been delayed as a result of more pressing service priorities.<br>Final briefing note received prior to consideration of report by Executive.   |
| Joint Municipal Waste Strategy   | 5/1/2005   | 2/2/2005               | Cllr Jones                  | Noted  |
| Award of the Parking Contracts   | 5/1/2005   | 29/3/2005<br>29/06/05  | Irfan Malik<br>Subhash      | Noted<br>Update noted  |

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|  |          |           | Radia                            |  |
| Disposal of Access Road leading to the Liberal Jewish Cemetery, Pound Lane                             | 5/1/2005 | 29/3/2005 | Marcus Perry                     | Executive to be informed of the view of the select committee that there should be stringent re-negotiation on the sale of the access road in order to achieve an improved benefit to the Council.                            |
| Chalkhill Combined Facilities Building   | 5/1/2005 | 29/3/2005 | Cllr Thomas                      | Members of the select committee were keen to see the facility being provided with the support of the community and for the community and asked that the report to the Executive be submitted to the select committee as well |
| Dollis Hill House: Proposals for restoration and adaptation into a health centre & community facility. | 2/2/2005 | 2/3/2005  | Marcus Perry / Cllr Jones        | Noted<br>Further request for additional information on 29/06/05  |
| Main Grants Programme  | 2/2/2005 | 2/3/2005  | Marianne Locke / Jamal Ettetuani | Noted  |
| TfL Capital Approved Programme 2005/06   | 2/2/2005 | 2/3/2005  | Cllr Jones                       | Noted  |
| Environment Fees and Charges   | 2/2/2005 | 2/3/2005  | Michael Read / Cllr Jones        | Noted  |
| Review of Fees and Charges – Sports Service  | 2/2/2005 | 2/3/2005  | Michael Read / Cllr Jones        | Noted  |
| Annual Review of Fees and Charges for Adult Services   | 2/2/2005 | 2/3/2005  | Cllr Fox / Gordon Fryer          | Noted  |
| Grants to Voluntary Sector Organisations for Social Care   | 2/2/2005 | 2/3/2005  | Cllr Fox / Gordon Fryer          | Noted  |
| Environment Capital Spend  | 2/2/2005 | 29/3/2005 | Chris Margetts                   | Noted  |
| Youth and Community Centres Update   | 2/2/2005 | 29/3/2005 | Marcus Perry                     | The briefing note to be noted and no further updates on these matters be submitted to the select   |



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|  |                        |                       |                              | committee subject to resolution of the issues by the Executive.  |
| Copland School – Sale of Land  | 2/3/2005               | 29/3/2005             | Marcus Perry                 | Noted  |
| Lyon Park – Disposal of Caretakers House   | 2/3/2005               |                       |                              |  |
| Lifelong Learning and Cultural Services – Fees and Charges 2005/06                             | 2/3/2005               | 1/06/05               |                              | Briefing note explaining why this report had not been considered by the Executive – only BACES to review fees and charges in 2006/07 |
| Cemetery and Mortuary Service and Parks Service Capital Spend                                  | ?                      | 1/06/05               | Cllr Jones                   | Noted  |
| Environment Capital Spend - Highways Maintenance Major Works Programme 2005/06                 | 2/3/2005               | 29/03/05              | Chris Margetts / Cllr Jones  | Noted  |
| <b>29<sup>th</sup> March 2005 – No items requested by the Select Committee at this meeting</b> |                        |                       |                              |  |
|  |                        |                       |                              |  |
| <b>2005-06 Municipal Year</b>  | <b>Date of request</b> | <b>Date presented</b> | <b>Officer / Lead member</b> | <b>Outcome</b>   |
| Civic Centre for Brent   | 1/06/05                | 29/06/05              | None                         | Noted  |
| Salisbury Road Car Park Site – Proposed sale   | 1/06/05                | 29/06/05              |                              | Noted  |
| Brent Reservoir – Welsh Harp Local Nature Reserve Declaration                                  | 1/06/05                | 29/06/05              | Leslie Williams              | Noted  |
| Section 106 - Update   | 1/06/05                | 29/06/05              | Dave Carroll                 | Noted. <b>OUTSTANDING</b> To come back at later date for further consideration (October 2005)  |
| Draft Air Quality Action Plan  | 1/06/05                | 29/06/05              |                              | Noted  |
| Dollis Hill House  | 29/06/05               | 26/07/05              | Shaun                        | Noted. Request that further briefing note be   |

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|   | 26/07/05 | 27/10/05    | Faulkner / Cllr Jones      | submitted to the select Committee prior to consideration by Executive.<br>Due for consideration at FPSC meeting on 27/10/05 following consultation.           |
| Youth & Community Centres- Further Updates on Mahogany Arts & The Pakistan Workers Association                    | 29/06/05 | 26/07/05    | Marcus Perry               | Noted   |
| Consultation Strategy for Children & Young People ( <i>Children &amp; Young Peoples' Participation Strategy</i> ) | 29/06/05 | 26/07/05    | Dr Krutika Pau             | Noted   |
| Public Convenience Strategy   | 29/06/05 | 26/07/05    | Neil St Lewis              | Noted   |
| Local Development Framework – Issues and Options Consultation   | 29/06/05 | 26/07/05    | Dave Carroll               | Noted   |
| Wembley Redevelopment – Crowd Safety  | 29/06/05 | Outstanding | John Howe                  | OUTSTANDING   |
| BACES / Adult Education 3 Year Development Plan   | 29/06/05 | 8/09/05     |                            | Noted. Briefing note contained limited detail.  |
| Kingsbury Pool – Update on Progress & Future Options  | 26/07/05 | 8/09/05     | Sue Harper                 | Noted   |
| Private Sector Strategy   | 26/07/05 | 8/09/05     |                            | Noted. Briefing note contained limited detail.  |
| Parking Policy  | 26/07/05 | Outstanding | Qas Kazaz                  | OUTSTANDING. Report deferred until January 2006. Briefing note scheduled to go to the Select Committee in December / January 06.                              |
| <b>Meeting on FPSC on 30/08/05 deferred to 8<sup>th</sup> September 2005</b>                                      |          |             |                            |   |
| Review of Freedom of Information  | 8/09/05  | 28/09/05    | Sam Samek / Catherine Best | Noted. Requested:- (i) that the Executive be advised about the comments raised by the Select Committee regarding the Freedom of Information report and of its |

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|  |          |             |                             | request that the Executive review the recommendations previously made by the Freedom of Information Overview task group; and (ii) that Councillor Nerva be forwarded the detailed statistical information regarding Freedom of Information performance.   |
| Domestic Violence Strategy   | 8/09/05  | 28/09/05    | Helen Oliver                | Noted   |
| Recommendations for Award of Contract for bridge Strengthening & Associated Works Outside Wembley Park Station | 8/09/05  | 28/09/05    | Paul Williams               | Noted. Requested:- (i) that Members be updated as to when bridge strengthening & associated works commence at Wembley Park Station and (ii) that a meeting be organised for all councillors in the South of the Borough in association with Camden regarding issues arising from Kilburn High Road.   |
| Salisbury Road Car Park Site – Proposed Sale   | 28/09/05 |             | Outstanding                 | To go to Select Committee in January 2006   |
| Disposal of Land at Alperton School  | 28/09/05 |             | Outstanding                 | To go to October 2005 meeting   |
| Relevant Area on Consultation for Admissions Arrangements  | 28/09/05 |             | Outstanding                 | To go to October 2005 meeting   |
| Section 106 – Update   | 29/06/05 | Outstanding | Dave Carroll                | Members of the Select Committee were advised that this item had been deleted in error from an earlier version of the Forward Plan. It was now anticipated that the Section 106 update report would be presented to a future meeting of the Executive and Members asked therefore that the briefing note be presented to the Select Committee meeting on 27 <sup>th</sup> October 2005 in line with their earlier request. Members requested that lead officers and Lead Members be requested to attend the meeting to respond to questions. |
| Cultural Strategy  | 28/09/05 | Outstanding | Marianne Locke / Sue Harper | BN expected at meeting on 27/10/05 but deferred until later date following consultation process. Executive report deferred until December.  |